

## **REPORT TO COUNCIL**

Lead Member: Councillor Beales, Leader of the Council			Other Cabinet Members consulted:	
			Other Members consulted:	
Lead Officer: Rebecca Parker E-mail: <a href="mailto:Rebecca.parker@west-norfolk.gov.uk">Rebecca.parker@west-norfolk.gov.uk</a>			Other Officers consulted:	
Financial Implications NO	Policy/Personnel Implications NO	Statutory Implications (incl S.17) NO	Equalities Impact Assessment NO	Risk Management Implications NO

**Date of Meeting: 31<sup>st</sup> July 2025**

### **APPOINTMENTS TO OUTSIDE BODIES**

#### **Purpose of Report**

This report seeks the appointment of representatives to serve on outside bodies and partnerships, which fall within the General, Parished and Unparished categories. Nominations for representatives to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories have been made by the Policy Review and Development Panels are also submitted for approval by Council as set out in point 5.1 of the report.

Members who would like to put themselves forward to serve on Outside Bodies should notify their Group Leader in advance of the meeting.

#### **Recommendations**

- 1) That the Council appoints representatives to serve on the outside bodies and partnerships listed in the Parish level and General categories as shown at Appendix 1.
- 2) That Council approves the appointment of representatives nominated by the Panels to serve on outside bodies and partnerships which fall within the Scrutiny and Regulatory categories as shown in point 5.1 of the report and also included in Appendix 1.
- 3) That the reporting arrangements as shown in section 3 of the report and the proposed review as shown in Section 4 of the report are noted.

#### **Reason for decision**

To ensure continued involvement in the community by the Council

### **1.0 BACKGROUND**

- 1.1 The Cabinet at its meeting on 24<sup>th</sup> July 2025 confirmed a number of Executive appointments to outside bodies and partnerships. Further appointments are made by the Council in the following categories:

- Scrutiny and regulatory roles
- Parish level representation, parished and unparished areas
- General appointments

## **2.0 INSURANCE COVER FOR BOROUGH COUNCILLORS**

- 2.1 The Council's insurance will indemnify any employee or member arising from their service on the board or participation in the capacity of governor, officer, trustee, director, committee member or other official of any not-for profit entity other than the insured.

Provided always that:

- a) The service or participation by the employee or member is specifically requested by or under the specific direction of the insured.
  - b) The insured is legally entitled to approve the service or participation and to indemnify the employee or member in respect of it.
  - c) Any payment will only be made by the insurer for an amount in excess of any indemnification or insurance coverage provided by the not-for-profit entity or afforded from any other source and to which the employee or member is entitled.
- 2.2 When a member is appointed to serve on an outside body, they should also ensure that as well as completing the Register of Financial and Other Interest form, they should complete the annual "Related Party Transactions form", with the details of those bodies on which they serve.

## **3.0 FEEDBACK FROM MEMBERS ON OUTSIDE BODIES**

- 3.1 Arrangements for reporting back by Members serving on Outside Bodies are approved every year at Council as follows:
- 3.2 The Panels should be able to request reports from Councillors serving on outside bodies which fall within their remit. This will make it possible for members both to assess the usefulness of making appointments to bodies and be informed of any relevant matters.
- 3.3 Cabinet Members serving on outside bodies will report via their Cabinet Members' reports to Council.
- 3.4 All Members are encouraged to use the Members' Bulletin to report on the work of any such organisation they are appointed to.

## **4.0 REVIEW OF OUTSIDE BODIES**

- 4.1 A review of all Outside Bodies, including Cabinet and General Appointments, will be conducted over the summer to ensure that representation on Outside

Bodies links in with the Corporate Priorities of the Council and that Councillors are aware of their role on the bodies and the Council's position. Reporting arrangements will also be reviewed to ensure that Councillors are feeding back key issues to the Council and Senior Officers as required.

## **5.0 APPOINTMENT OF REPRESENTATIVES**

### **5.1 Scrutiny and Regulatory Roles**

Nominations made by the Panels are listed below:

- Borough Council/College of West Anglia Liaison Board - **Councillor Osborne**
- King's Lynn and West Norfolk Area Museums Committee - **Councillors Bland, Bubb and non-Councillor Bill Davison.**
- Norfolk Health Overview and Scrutiny Committee – **Councillors Devulapalli and Kemp as substitute.**
- West Norfolk Community Transport Project – **Councillor Everett**
- King's Lynn Football Club – **Councillor Bland**

### **5.2 General Appointments, Parish Level Representation, Parished and Unparished Areas**

Appendix 1 lists the bodies for which representatives are to be appointed by Council. It also lists the current representatives for information.

- 5.3 Members who would like to put themselves forward for the bodies listed in Appendix 1 should inform their Group Leader in advance of the Full Council meeting. Group Leaders are requested to notify Democratic Services of any nominations. This will assist with meeting preparations.

## **6.0 FINANCIAL IMPLICATIONS**

Mileage and subsistence allowances for Councillors attending meetings.

## **7.0 ACCESS TO INFORMATION**

Current lists of member representation  
ACSeS report on liabilities of Outside Bodies

## **APPENDIX 1**

### **APPOINTMENTS TO OUTSIDE BODIES TO BE MADE BY FULL COUNCIL ON 31 JULY 2025**

Scrutiny nominations made by the Panels (to be confirmed by Council) are also shown below.

#### **Part Cabinet/part Council appointments**

<b>Name of Organisation</b>	<b>Number Representatives of</b>	<b>24-25 Appointment to be agreed by Council (Cabinet Appointment is included for information)</b>
Borough Council/College of West Anglia Liaison Board	1 x Cabinet 1 x nominated by E&C (Councillor Osbourne nominated by E&C)	Beales (Cabinet) <b>Osborne</b> (Council to appoint following E&C nominations)
King's Lynn and West Norfolk Area Museums Committee	1 x Cabinet 3 x E&C 1 x Council	De Whalley (Cabinet) <b>Bland, Bubb and Bill Davison</b> (Council to appoint following E&C nominations) <b>Kemp</b> (Council)

#### **Council Appointments**

<b>Name of Organisation</b>	<b>Number Representatives of</b>	<b>24-25 Appointments</b>
Brancaster Commons Committee	1	de Winton
Burnham Overy Harbour Management Committee	1	Sandell
Gaywood Allotment Trust	4	Collop, Rust, Wilkinson and Christine Hudson (non-Council)
Hunstanton and District Festival of Arts	1	Bubb
John Sugars and Backhams Almshouses Charity	2	Bone and Heneghan
King's Lynn and West Norfolk Borough Charity	2	Bubb and Jones
King's Lynn Community Football	1	Rust
King's Lynn Conservancy Board	4	de Winton, de Whalley, Bearshaw and Jill Bennett
King's Lynn Town Football Club	1 E&C	Bland

Norfolk Police and Crime Panel and  Norfolk Countywide Community safety Partnership Scrutiny Sub Panel  (the same Members need to be appointed to both bodies)	1 + Sub	Ware and Henghan
Norfolk Health Overview and Scrutiny Committee	1 + sub	Devulapalli and vacancy (substitute)
North End Trust	1	Jones
Outwell Charities	1	Crofts
Queen Elizabeth Hospital Governors Council	1	Kemp
SNAP Downham Market	2	Chair Osborne Vice Chair - vacant
SNAP Hunstanton	2	Chair Beal Vice Chair Dickinson
SNAP King's Lynn	2	Chair Ware Vice Chair Bone
Sibelco – Leziate Quarry	2	Devulapalli and de Whalley
West Norfolk and King's Lynn Girls School Trust	1	Sandell
West Norfolk Community Transport Project	1 x E&C	Everett
West Norfolk Youth Advisory Group	1	Rust
William Cleave Educational Foundation	2	2 x vacancies